

CCEA CARLSBAD CITY EMPLOYEES ASSOCIATION

1200 Carlsbad Village Drive, Carlsbad, CA 92008 760-434-2838

BOARD OF DIRECTORS MEETING MINUTES

Wednesday, September 7, 2011

12:00 p.m.

1635 Faraday Ave, Room 173-B, Carlsbad

I. **Call to Order**

The Meeting was called to Order at 12:03 p.m. by President Steve Jantz.

II. **Roll Call**

Steve Jantz – President	Aimee Blanchard - Community Services
Mike Bailey - Vice President	Mike Fairbanks – Public Works
Ronna Stickrod – Treasurer-Absent	Jayne Foster – Public Works
Rhonda Heather – Secretary-Absent	Joe Stephenson – Police Operations
Doug Kappel - Administrative Services	Karl Kettler – Public Works-Absent
Pam Drew - Community Development	Tim Murphy – Public Works
Amy Jordan – Community Services	

III. **Approval of Minutes**

The Minutes from the meeting on August 20, 2011 were approved 8-0 (Jordan/Stephenson).

IV. **Certify August 31, 2011 Election Results**

a. **By-laws update**

Approved by member vote 158-27 (Kappel/Jordan).

b. **Dues Increase**

Approved by member vote 119-70 (Kappel/Stephenson).

c. **President and Board Reps**

- New Officers and Representatives were approved 8-0 (Kappel/Fairbanks).

Pam Drew	President	Doug Kappel	Finance/IT/HR
Amy Jordan	Vice-President	Aimee Blanchard	Library/Rec
Ronna Stickrod	Treasurer	Brian Locher	Parks
Jayne Foster	Secretary	Kevin Pointer	CED
		Hallie Thompson	PEM
		Mike Bailey	Transportation
		Mike Fairbanks	Utilities
		Lynette Lesperance	At-Large
		Joe Stephenson	H&NS/Safety/Policy & Leadership

- President Drew accepted the resignation of Board Members Jordan and Foster.
- President Drew will contact Human Resources with the new structure, reps and officers.
- Outgoing President Jantz spoke about his time with CCEA and expressed gratitude for all the help.

V. **Training with Dennis Hayes**

- President Drew shared FAQ's on Public Sector Labor Laws from Hayes and is working on scheduling training. The goal is for members to go to their trained representative for help

with labor issues.

- Vice-President Jordan spoke about the need for confidentiality regarding emails and communications. Request members speak or email from home or off-property. Board Members Stephenson and Kappel will create a procedure to follow regarding secure communications.

VI. Social Events

President Drew would like each representative to speak with their members and for the next meeting have suggestions/feedback on events for the next year.

VII. PAC

Vice-President Jordan will meet with PAC President Schauble and have an update for the next meeting that will include options for officers and representatives for members that wish to be involved. .

VIII. Website

Board Member Kappel spoke about the new hosting provider that was half the price but has double the features of the last provider. He is working on creating blogs for communications. The Board agreed that Meeting Agendas and Minutes would be posted but the Treasure's Report would only be available upon request.

IX. Board Member Comments/Questions

- Board Member Kappel reviewed with the Board an incident regarding an angry resident and a member and the actions of the supervisor. The Board may need to contact HR about training for Safety in the Workplace.
- Board Member Blanchard expressed gratitude for the help at the Annual Picnic.
- Secretary Foster suggested contributing the paying non-member dues to an organization and having Hayes create the annual report.
- The Board still needs to create an informational sheet to give to HR for new hires.

X. Adjournment

The meeting was adjourned at 1:05 p.m.